

# WORKING PAPERS

## Why Do I Need Working Papers?

Working papers serve as your official employment certificate. Working papers were established to make sure businesses do not work you too many hours while you are in school or during the summer.

## How Old Do I Have to Be to Get Working Papers?

**You will need working papers if you are under 18 years old. Working papers are divided into two age groups (14-15 and 16-17):**

- **14-15 year olds** - Your working papers are blue.
- **16-17 year olds (in school)** - Your working papers are green.
- **16-17 year olds (out of school)** - Your working papers are peach.

## Where Do I Get My Working Papers and What Do I Need to Get Them?

See Ms. Dancy and ask for a working papers application.

Fill out the application and have your parent or guardian sign the application.

Return it to Ms. Dancy with:

- Proof of age, such as your birth certificate, a state-issued photo ID, driver's license, or passport.
- Doctor's certification. You will also need to have had a doctor's exam within the last 12 months saying you are physically fit to work.

Check out

<http://labor.ny.gov/youth/14-to-17.shtm>

for more information on working papers!